Fairfax-Falls Church Local Human Rights Committee
Meeting Minutes
January 10, 2007 at 1:00 p.m.
Pennino Building / Human Services Center
12011 Government Center Parkway
Room 836A

Committee Members in Attendance: Loretta Redelman (Chair), Judy Regner

Committee Members Excused: Thomas Williams, Wendy Keating

Committee Members Absent: Betty Gardner

Others in Attendance: Deb Bauer (CFS), Christine Heiby (ICON), Elizabeth Hoyos (Gabriel), Lewis Wood (Platinum Healthcare Services), Joseph Owusu (Platinum Healthcare Services), Tim Simmons (HR Advocate), Lisa Blecker (LHRC Support)

The meeting convened at 1:10 p.m. Since there was not a quorum this was a business meeting and no actions were taken. Approval for the minutes from the December 13th meeting was deferred till next month.

I. Annual Summary

A summary of the annual human rights activities were presented to the LHRC by Deb Bauer from CFS, Christine Heiby from ICON, and Beth Hoyos from Gabriel Homes. The LHRC requested CFS to clarify what is meant by time out. Each provider was asked to assist the LHRC in recruiting new members. A flyer will be distributed to all affiliates to assist with the recruitment process.

II. Request for Affiliation

Lewis Wood and Joseph Owusu came to the meeting to request affiliation. The committee had reviewed their policies and procedures and made several recommendations (pgs. 17, 23, 24, 28, and 35). The committee requested the policies and procedures be revised based on the recommendations and resubmitted by the February meeting.

III. Restrictive Plan Discussion

The committee reviewed a handout summarizing the restrictive behavior plans currently reviewed to see if the restriction was in fact a restriction of a person's human rights. Restrictions that involve a doctor's order will be reviewed by the LHRC and any necessary reviews will be decided on a case-by-case basis.

IV. Budget/Affiliation Fees

The committee had some preliminary discussion about new affiliates that join within the year and how to pro-rate the affiliation fee. The committee will vote on how to handle such situations at the next meeting.

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V. Committee Business Session

The LHRC received a resignation letter from Thomas Williams.

VI. Advocate's Report

Tim Simmons tried to follow up with Cameron Glen regarding an individual who receives day support services with one of our affiliates but currently resides at Cameron Glen. Tim spoke to the head nurse but since that facility is licensed by DSS and not by DMHMRSAS, we have no jurisdiction over their services.

An application for a new member to the LHRC was submitted on December 4th. Since the SHRC didn't have a meeting in December, the application will be reviewed at their January meeting.

Tim received a new application for affiliation from United Methodist Family Services (UMFS). They are expanding to this area and already have their policies and procedures reviewed and approved by the Richmond Behavioral Health Authority's LHRC.

The meeting was adjourned at 4:25 p.m. The next meeting is scheduled for: **Wednesday, February 14th,** at 1:00 p.m. in Room 836 A of the Pennino Building, 12011 Government Center Parkway, Fairfax County Government Center Complex.

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